

## Memorandum

**To:** All Landstar Employees  
**From:** John Collins, Landstar executive vice president of specialized freight services  
**Date:** Dec. 6, 2017  
**Subject:** Customer Requirement for Hauling United Rentals Loads

---

United Rentals, a customer of Landstar, is now requiring that all owner-operators and approved third-party capacity providers must complete the United Rentals Outside Hauler Safety program before they can haul for United Rentals. This customer has developed a safety protocol requiring a pre-approved access code, which is available after drivers watch the United Rentals online video and successfully complete a short test.

After watching the video entitled, "Third-Party Hauling Safety Requirements," owner-operators and approved third-party capacity will be issued a confirmation number, allowing them access to United Rentals locations. A United Rentals access card with that same access code also will be mailed to the owner-operator or approved carrier's home address.

Operators will be required to pay a \$12 card-processing fee before watching the video. All costs associated with the course are the responsibility of the BCO or approved third-party capacity provider. The card issued by United Rentals never expires and the program confirmation number also will be available online, allowing access without the card.

This new requirement was put into place by United Rentals after instances where some of its carriers did not adhere to the United Rentals Personal Protective Equipment (PPE) program.

-more-

The PPE program requires the following safety equipment to be in place before loading and unloading at United Rentals locations:

- Safety glasses
- Shirts with sleeves, long pants, gloves
- Safety/steel toe boots
- Reflective uniforms/vest
- Wheel chocks
- Hard hats
- DOT compliant chains and binders
- Traffic cones
- Trailer beds in good repair

This Outside Hauler Safety program was recently launched in Minnesota and will be implemented in Texas in December 2017. The program applies to any load, whether inbound or outbound. The program must be part of the Complete & Accurate Dispatch process when hauling United Rentals freight.

Below is a step by step process for BCOs and third-party capacity providers to sign up for United Rentals Personal Protective Equipment program:

- Click on the link <https://unitedacademy.ur.com/pnav/#/info/56014>
- Choose choice of currency
- In the Third Party Hauling Safety Requirements screen, make sure quantity is 1 in the Retail box
- Click Buy
- Choose account type – Student Account
- Click on Register and fill out required\* registration fields. Enter user name and password.
- Submit
- On the recap screen, verify your order and billing information
- Click continue to Check Out
- Fill in payment type and information
- Review terms and conditions
- Purchase with credit card
- Review order confirmation
- Click Your Account in the top bar to bring up your dashboard
- Click on the tile that says Start/view my training now and follow prompts to watch the video